

KERRY

OurShare

 拥有属于您的Kerry股份



您的操作指南

加入 OurShare

欢迎开启您的 OurShare 之旅！

本指南将向您展示如何通过几个简单步骤加入 OurShare。

要加入 OurShare, 您需要拥有 **EquatePlus** 帐户。EquatePlus 是由我们精心选择的股票计划专家 Computershare 运营的平台。在此平台, 您可加入本计划并选择您希望扣款的金额, 以及在开始购买股票后进行更改和管理股票。

设置 EquatePlus 帐户只需要几分钟的时间, 首次登录类似于开设银行账户。您需要完成一些引导步骤才能激活您的帐户, 我们为此创建了这份分步指南来帮助您完成此流程。



如何加入 OurShare

您将于 9 月收到加入 OurShare 的邀请。

敬请留意来自 computershare_plan_managers@mailservice.computershare.co.uk 的电子邮件

步骤 1

访问您的 EquatePlus 帐户

Click on most relevant option to access your EquatePlus account...



I have a Kerry email address
Log in via single sign on
(make sure you're connected to the Kerry network VPN)



I don't have a Kerry email address
Log in via www.equateplus.com
(using your USER ID from your invitation email)

步骤 2

设置您的 EquatePlus 帐户 - 按照屏幕上的提示完成步骤



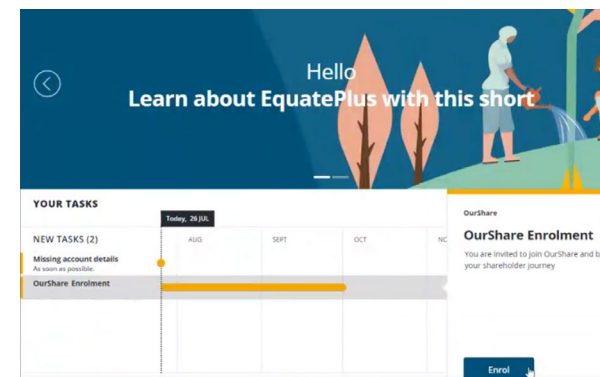
You are all set!

You can always edit your details and preferred settings by going to your Profile page.

Done

步骤 3

在“概述”主页上, 前往“OurShare 注册申请”任务。



[有关步骤 1 的更多信息](#)

[有关步骤 2 的更多信息](#)

[前往步骤 3](#)

如果您没有 Kerry 电子邮件地址, 您的邀请将发送到您用于预注册的个人电子邮件地址。
如需预注册, 请访问 OurShare Hub: kerryourshare.com, 并在 9 月 19 日前完成预注册。

步骤 1: 访问您的 EquatePlus 帐户

在开始之前, 您需要准备一些资料

设置帐户通常需要大约 10 分钟。

- 您的用户 ID。详见您 9 月从 planadmin-noreply@equateplus.com 收到的电子邮件邀请
- 您的电子邮件地址
- 您的出生日期
- 您的银行账户详细信息
- 您的手机号码 (推荐填写但非必填项, 以提供额外的安全层)
- 您的纳税人或社会保障识别号, 例如
 - 澳大利亚:** 税务档案编号 (TFN)
 - 中国:** 中国身份证号码、护照号码或旅行许可证号码
 - 德国:** 身份证号码 (IdNr) 或税号
 - 印度:** 永久帐号 (PAN)
 - 爱尔兰:** 个人公共服务号码 (PPS)
 - 新西兰:** IRD 号码
 - 西班牙:** 国民身份证号码 (DNI)
 - 英国:** 国家保险号码 (NINO) 或唯一纳税人参考号 (UTR)
 - 美国:** 社会安全号码 (SSN) 或个人纳税人识别号 (ITIN)

有关更多信息, 请访问 [OECD 网站](https://www.oecd.org)

从现在开始, EquatePlus 仅提供若干语言版本: 阿拉伯语、丹麦语、荷兰语、英语、法语、德语、印度尼西亚语、意大利语、葡萄牙语、波兰语、西班牙语、简体中文和繁体中文

1

The screenshot shows the EquatePlus login page. At the top, there's a header with the EquatePlus logo and links for Help and English. Below the header, there's a form with a User ID input field containing '123456' and a green 'CONTINUE' button. A link for 'Forgot user ID or password?' is visible below the input field.

在 EquatePlus 网站上输入您的用户 ID。
单击“继续”。

2

The screenshot shows the EquatePlus login page with the 'Please identify yourself' heading. The User ID field is filled with '123456'. The Email field is filled with 'an.other@gmail.com'. Below the email field, there's a text prompt 'Which email address should I enter?' and two buttons: 'BACK' and 'CONTINUE'.

输入您的电子邮件地址 - 指用于接收您的
邀请的邮件地址。单击“继续”。

3

The screenshot shows the EquatePlus login page with the 'Date of birth' field. The field is filled with '01/01/1986'. Below the field, there's a text prompt 'Please enter a valid Date of Birth.' and two buttons: 'BACK' and 'CONTINUE'.

出于安全考虑, 输入您的出生日期。单击
“继续”。

4

The screenshot shows the EquatePlus login page with a green checkmark icon and a message: 'A new temporary password has been sent to your email address. You should type that temporary password here. Please do this as soon as possible.' Below the message, there's a 'Temporary password' input field and a green 'CONTINUE' button. A link for 'I am not able to receive a password' is visible below the input field.

临时密码将发送到您的电子邮件地址。尽快
输入该密码。单击“继续”。

5

The screenshot shows the EquatePlus login page with the 'Create a new password' heading. It lists password requirements: 'At least 7 characters', 'A combination of uppercase and lowercase letters', and 'At least 1 number'. Below the requirements, there's a form with fields for 'User ID' (123456), 'Enter new password', and 'Confirm new password'. The 'Enter new password' and 'Confirm new password' fields have green checkmarks. Below the fields are 'CANCEL' and 'LOGIN' buttons.

按照 EquatePlus 关于长度和字符的指导
准则创建新密码。单击“登录”。

6

The screenshot shows the EquatePlus login page with a 'Welcome !' message. Below the message, there's a text prompt: 'Please take the next few minutes to set up your EquatePlus account. If you are ready, let's get started.' At the bottom, there are 'Logout' and 'Get started' buttons.

恭喜, 您已创建 EquatePlus 帐户! 要进行
设置, 请单击“开始”。

步骤 2: 设置您的 EquatePlus 帐户

设置您的 EquatePlus 帐户 – 条款与条件和联系信息

1 1. Account setup 2. Security 3. Tax forms

Please read and accept the agreements below

To use EquatePlus, you must read and accept the agreements below. These documents will remain available for you to view and download in EquatePlus Library.

Share Plan Account Terms and Conditions

Accept

SHARE PLAN ACCOUNT TERMS AND CONDITIONS

Key information about this Service

1.1 What Service are we providing?

These terms and conditions govern your use of a Share Plan Account to facilitate your participation in a Company Share Plan entailing (as applicable) the:

- Buying of Securities, including the receipt and conversion of money to fund such purchases (the "same currency as the Securities (unless you are a participant in a SIP Plan or an IPSD Plan and your accounts are held in a trustee);
- Dividend of Securities;
- Submission of advanced elections;
- Sale or transfer of Securities;
- Holding of Securities within the Share Plan Account (unless you are a participant in a SIP Plan or an IPSD Plan and your Securities are held in a trustee).

Fullscreen

您需要接受 Computershare 的协议。用于允许 Computershare 管理您的帐户。单击“接受”。

2 1. Account setup 2. Security 3. Tax forms

What regional formats would you like to use?

You can update these settings at any time in your account preferences.

Preferred currency

Euro (EUR / €)

Format (numbers, date, time)

English (United Kingdom) • 1,200.25 • 31 Dec 2023, 16:50:00 CET

Next

接下来，您可以选择如何查看信息。选择要查看的货币以及您首选的日期和时间格式。单击“下一步”。

3 1. Account setup 2. Security 3. Tax forms

Enter your contact information

This information is needed to provide you with alerts, notifications, and if we must reach you regarding your account activity.

Your home address

Country

Street address + Add address line

City State / Province / Region Postal code

Next

现在，输入您的个人联系方式。系统中可能有此类信息。单击“下一步”。

设置您的 EquatePlus 帐户 – 通过手机进行安全保护

1. Account setup | 2. Security | 3. Tax forms

Great, now let's secure your account.

You will need to have your mobile phone for the next step.

I'm ready

Add your mobile phone

When you add your mobile phone number, we will send a code to confirm it is you. This will enable the 2-step verification features to protect your account.

[Why is this necessary?](#)

Mobile phone number

Ireland

Send code

Verification codes via text message are sent through a third party communication platform, Twilio Inc. ([privacy policy](#)). Your mobile number is used only for the purpose of receiving the verification code.

If you do not have a mobile phone number, you can still proceed after you [accept weaker security](#).

接下来, 您可以使用双重身份验证来保护您的 EquatePlus 帐户。这不是必需操作, 但会添加额外的安全层。*

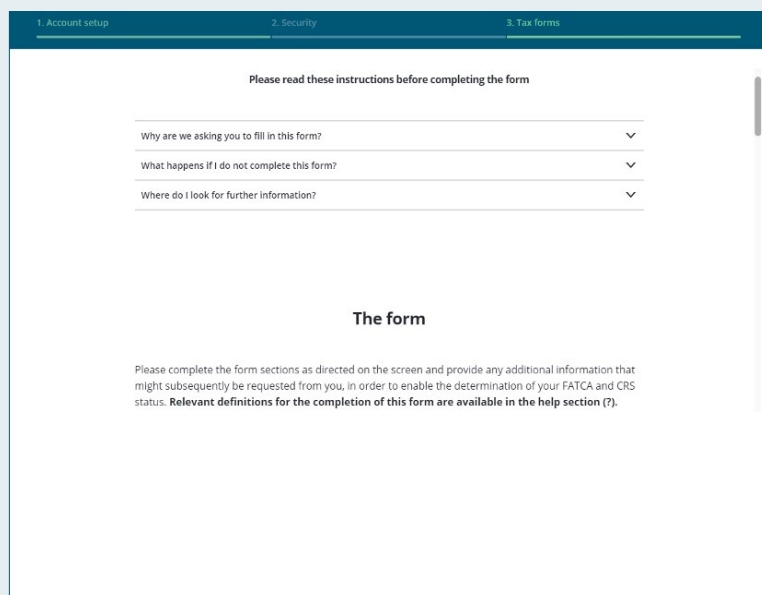
如果您想要设置双重身份验证, 请确保您的手机在身边。按照屏幕上的提示设置双重身份验证。



* 请注意, 双重身份验证在中国没有开通 - 请选择“接受较弱的安全性”选项。

设置您的 EquatePlus 帐户 – 税务证明

您快成功了... 首先只需要填写一些税务证明详细信息。这是为了确保您的帐户符合税务目的。本节分为六个部分：



第 1 部分 – 输入有关您所在地点和国籍的详细信息

第 2 部分 – 除非您被视为美国人, 否则选择“否”

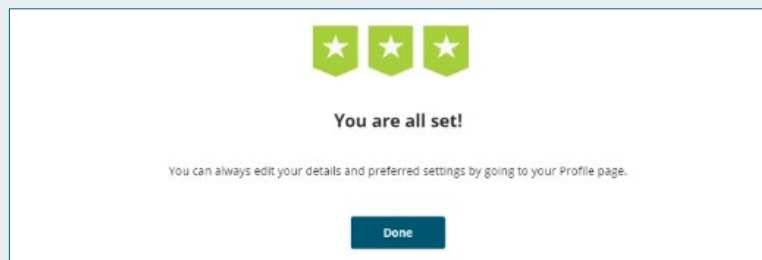
第 3 部分 – 输入您的居住国家/地区 - 即您缴纳税款的地方

第 4 部分 – 输入您的纳税人识别号。例如：

- 英国：国家保险号码
- 爱尔兰：个人公共服务 (PPS) 号码
- 美国：社会安全号码 (SSN)

第 5 部分 – 除非您居住在两个国家/地区, 否则此项可以不填

第 6 部分 – 通过勾选框确认您提供的信息准确无误



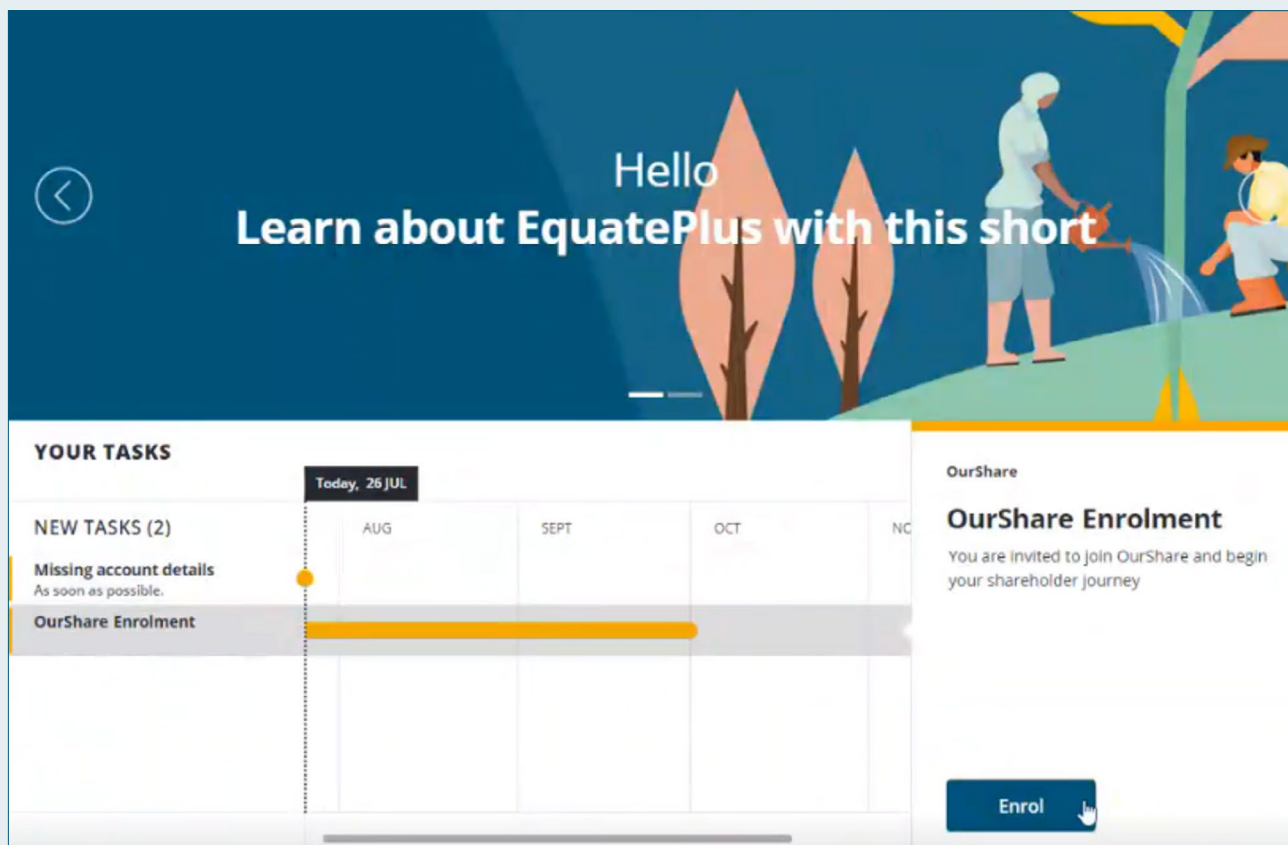
恭喜 – 您已完成。现在您已准备好加入 OurShare！

步骤 3: 加入 OurShare!

登录 EquatePlus 帐户后, 您将看到 OurShare 主页。从此处, 您可以:

- 加入计划 - EquatePlus 将这称为“注册申请”
- 选择要扣款的金额
- 管理您的帐户
- 跟踪您的股份
- 添加您的银行账户详细信息

EquatePlus – 主页与注册申请任务

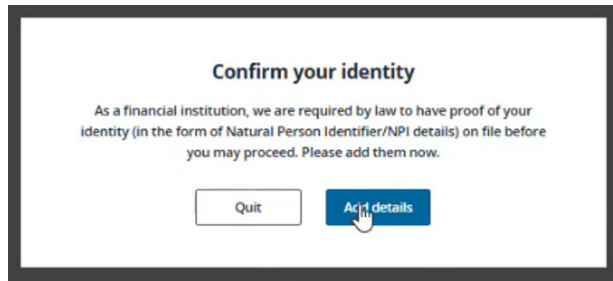


在主页上, 您将看到要完成的任务数:

- OurShare 注册申请:
选择此任务, 然后单击“注册申请”加入 OurShare。
- 账户详情缺失
(可在未完成此任务的情况下注册 OurShare):
单击此处添加您的银行账户详细信息 (如果您有股票经纪人, 也需添加经纪账户详细信息, 但这与大多数人无关)。
- 仅限美国参与者
(可在未完成此任务的情况下注册 OurShare):
您可能还有一项额外的任务, 即填写美国纳税申报表 (请准备好您的社会安全号码)。

加入 OurShare – 确认您的身份

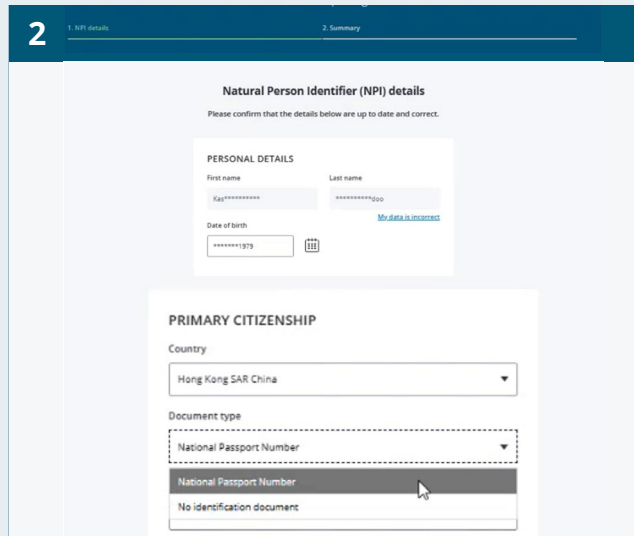
1



当您点击‘Enrol’时, 可能会被要求确认您的身份, 这是欧盟法规 (MiFID II) 的要求。

请准备好您的护照号码 – 这有助于快速验证您的信息。

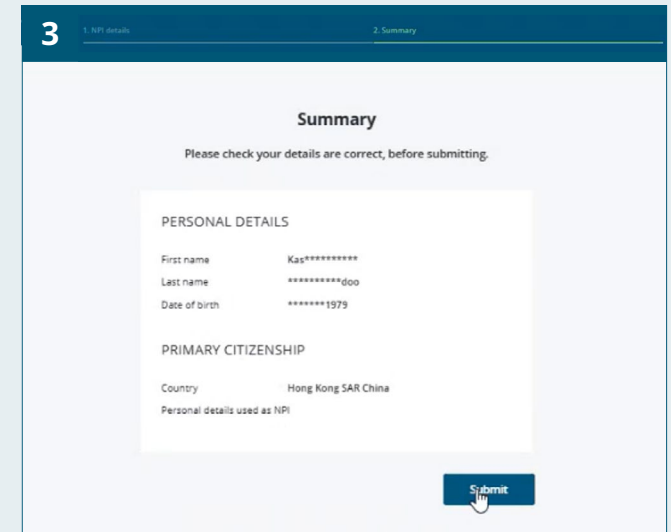
2



没有护照? 只需从下拉列表中选择‘No identification document’。Computershare 将根据以下信息为您创建一个唯一的 ID:

- 您的国籍 (国家代码)
- 名字
- 姓氏
- 出生日期

3



确认所有信息无误后, 点击‘Submit’。您将返回主页并可继续完成注册流程。

您可以随时在 Personal Details 部分查看或更新您的身份信息。

加入 OurShare – OurShare 协议

OurShare Enrolment

1. Agreement

2. Election

3. Summary

Welcome to OurShare – Kerry's Global Employee Share Plan

In order to participate in OurShare you must first read and accept the following document(s):

[Kerry OurShare Award Agreement](#)

By clicking the "I Accept" button, I confirm that I have read and understood the terms and conditions of the plan linked above and accept that I am bound by them.

I accept

I do not accept

通读“OurShare 奖励协议”。本协议规定了 OurShare 的条款和条件。如果您愿意继续, 请单击“我接受”。

加入 OurShare – 扣款额

OurShare Enrolment

1. Agreement

2. Election

3. Summary

OurShare – Confirm your Monthly Contribution

Please enter the amount you wish to contribute to OurShare each month.

Contributions

Please note:

i. The minimum amount that you can contribute in your local currency each month is 10.

ii. The maximum amount that you can contribute in your local currency each month is 200.

iii. All contributions must be entered as a monthly amount. Payroll will calculate the weekly or bi-weekly equivalent where relevant.

Contribution Currency: EUR

Contribution Amount:

By clicking 'continue' you are confirming you wish to enrol in OurShare and the monthly contribution amount you entered above is correct. You are also authorising your employer to deduct this amount from your net pay for the purpose of purchasing shares.

Auto re-enrolment

You will be automatically re-enrolled with the same contribution amount for the next year if you are still eligible – this saves you having to go through enrolment process each year. You can always opt out or change the contribution amount during the enrolment window. You will only be asked to actively re-enrol if the contribution limit has changed and your contribution amount is below the revised minimum amount.

最后, 您可以选择每月要扣款的金额。

为了帮助您确定适合您的金额, 您不妨在 OurShare Hub – kerryourshare.com 提供的计算器上模拟不同的金额

 OurShare | Together We Grow

14

加入 OurShare – 注册申请确认

The image shows two screenshots of the OurShare web application. The top screenshot is the 'OurShare - Summary' page, which is the third step in a three-step process (1. Agreement, 2. Election, 3. Summary). It prompts the user to review their contribution details. The contribution amount is set to 200 USD per month. A 'Save' button is at the bottom right. The bottom screenshot shows the main dashboard with the Kerry logo and navigation tabs: Overview (Plans & Trading), Library (Transactions & Records), and Help (Information & Support). The 'Tasks' section is active, showing a list of tasks filtered by '2024 (1)'. The tasks listed are 'Purchase Plans', 'Ourshare Enrolment', and 'Submitted'.

1. Agreement 2. Election 3. Summary

OurShare - Summary

Please review the amount that you have chosen to contribute to OurShare. Once you are happy with your contribution details please click 'Save' to confirm your contribution.

Amount to contribute per month: 200

Contribution Currency: USD

Save

KERRY

Overview Plans & Trading Library Transactions & Records Help Information & Support

Transactions Documents Tasks Tax forms Agreements

Tasks

FILTER BY

2024 (1)

Overview Transactions Documents Tasks Tax forms Agreements

Jul 30, 2024 Purchase Plans Ourshare Enrolment Submitted

记住单击“保存”完成注册申请！

当成功完成您的任务后, 您将收到 EquatePlus 发来的“注册申请确认”电子邮件。

您也将在库的“任务”部分看到您的提交记录。

如果您未收到确认邮件或未在库中看到提交的内容, 则您的注册申请可能未正确保存。在这种情况下, 请重试或联系您的 OurShare Champion。

加入 OurShare

完成 - 欢迎加入 OurShare! 您激动人心的股东之旅已经开启...

现在, 您可以随时登录 EquatePlus 帐户。登录后, 您可以:

- 管理您的帐户
- 更新您的联系方式
- 跟踪您的股票



获取额外支持...

本指南应介绍了您加入 OurShare 所需的一切信息, 但如果您有任何问题或需要进一步的支持, 请使用 OurShare Hub – kerryourshare.com 上的支持部分。

